MARYLAND
HC
107
.M32
no. 80-5
Folio

UNIV. OF MD. COLLEGE PARK
3 1430 00301705 2

Digitized by the Internet Archive
in 2010 with funding from
Lyrasis Members and Sloan Foundation

http://www.archive.org/details/urbanwaterfrontp805mary

Maryland
HC
107
.M32
no.80-5
folio

URBAN WATERFRONT PLANNING PROGRAM
APPLICATION PROCEDURES

STATE OF MARYLAND
HARRY HUGHES, GOVERNOR

MARYLAND DEPARTMENT OF STATE PLANNING
CONSTANCE LIEDER, SECRETARY

Maryland. State Planning Dept.

1980

The preparation of this document was financed in part by a grant from the Maryland Department of Natural Resources, Coastal Resources Division, under the provisions of the Federal Coastal Zone Management Act of 1972.

Publication No. 80-5

U OF MD LIBRARY

FOREWORD

The purpose of this document is to describe requirements for obtaining financial and technical urban waterfront planning assistance. Additional information and advice concerning application procedures and requirements may be obtained from the Department of State Planning.

Department of State Planning
Room 1201
State Office Building
301 West Preston Street
Baltimore, Maryland 21201

Scribner Sheafor, Project Manager
383-2457

Maryland
HC
107
.1132
1.2.50 5
Folio

1. PURPOSE. The purpose of the Urban Waterfront Planning Program is to encourage redevelopment and reuse of, and increased access to waterfront areas and facilities which have fallen into disrepair or disuse. The Program provides technical and financial assistance for planning and design of projects to improve public access to and revitalization of urban waterfront areas.

2. WHO MAY BE ASSISTED. Grants may be made to tidal waterfront communities (municipalities and counties on behalf of unincorporated areas). The applicant shall be the unit of general local government. One or more public agencies may be designated by a unit of general local government to undertake the program in whole or in part.

3. FINANCIAL SUPPORT. Grants may not exceed ninety-five percent (95%) of the total cost of the proposed program. A local cash matching share of five percent (5%) is required.

4. PROJECT ELIGIBILITY. The projects shall meet the following requirements:

   a. The project proposal shall indicate public benefit;

   b. The project proposal shall address the issue of public access to shoreline areas; and

   c. The project proposal shall address the issue of redevelopment or reuse of land or other facilities in shorefront areas.

5. STATE ALLOCATION SYSTEM. The Maryland Department of Natural Resources, Coastal Resources Division, will specify a Statewide grant figure. The Department of State Planning, in consultation with the Coastal Resources Division, will evaluate substate requests and select proposals to receive financial assistance. Awards will be based on the extent to which proposals respond to the purposes of the program described in paragraph 1 above and the level of public benefit expected.

   The following criteria will be used as a basis for evaluation of proposals:

   a. Extent of Distress in Project Area

      1) Structural deterioration

      2) Vacant buildings

      3) Deterioration of public facilities and services

      4) Environmental blight

      5) Economic stress

   b. Public Need for Shoreline Access

      1) Responds to identified shortage

      2) Serves a variety of public access needs

c. Potential for Implementation

1) Local staff and/or financial resources

2) Public ownership of land in project area

3) Private sector interest

4) Coordinated with other local projects and programs

5) Consistent with comprehensive plan

6. CONSULTANTS. Consultant selection procedures are subject to minimum State equal opportunity requirements.

7. APPLICATIONS. Appendix A is the application for grant assistance. Appendix B outlines the program information required for each applicant.

APPENDIX A

APPLICATION FOR URBAN WATERFRONT PLANNING PROGRAM ASSISTANCE

1. Official title and address of Local Governing Body

_____

_____

2. Proposed project work will be undertaken by:

a. ☐ Chief elected official's staff

Name_____
Title_____

b. ☐ Staff of the local planning agency

Name of Planner-in-Charge_____
Title_____

c. ☐ Staff of other local government agency

Name of Agency_____
Name of Person in Charge_____
Title_____

d. ☐ Private Consulting Firm

Name of Firm_____
Address_____
Planner-in-Charge_____

3. Attached to and made part of this application is a Program Information Report in accordance with the requirements specified in Appendix B.

It is understood by the applicant that this application is subject to approval by the Maryland Department of State Planning and the Department of Natural Resources, Coastal Resources Division. Upon approval, the applicant will enter into a contract agreement with the Maryland Department of State Planning.

It is further understood and agreed by the applicant that planning services currently underway and services received prior to the approval of the application may not be charged to the Program.

_____
Date

By_____
Mayor, County Executive, Chairman of the Board of County Commissioners

Submission of Application and Program Information Report (3 copies)

to: Constance Lieder, Secretary
Maryland Department of State Planning
301 West Preston Street
Baltimore, Maryland 21201

The following is a mandatory outline to be used in submitting the specified documentation:

UWP 100 Resolution endorsing the application and authorizing local contribution. (Guide Format C-1).

UWP 200 Work Program

201 Work Activity Description — Describe activities in sufficient detail to serve as a basis for a contract "Scope of Services". Include deliverable end products.

202 Tabular Summary of Work Activities. (Guide Format C-2).

203 Proposal Selection Criteria -- Describe public benefit of the proposal and how proposal meets applicable elements of the evaluation criteria specified in paragraph 5, page 2.

GUIDE FORMAT C-1

RESOLUTION ENDORSING APPLICATION FOR URBAN WATERFRONT PLANNING PROGRAM ASSISTANCE AND AUTHORIZING LOCAL CONTRIBUTION

WHEREAS, pursuant to a Memorandum of Understanding between the Maryland Department of Natural Resources and the Maryland Department of State Planning, the Department of State Planning is authorized to make grants to assist local governments to undertake urban waterfront planning programs based on the following criteria:

1. The proposal shall indicate public benefit;

2. The proposal shall address the issue of public access to shoreline areas; and

3. The proposal shall address the issue of redevelopment or reuse of land or other facilities in shorefront areas.

WHEREAS, it is desirable and in the public interest that

_____
(Name of County, Municipality)

conduct studies and prepare plans, in order to respond to the criteria.

NOW, THEREFORE, BE IT RESOLVED, by

_____
(Name of Governing Body)

1. That the assistance available under the Urban Waterfront Planning Program is necessary to finance the proposed program;

2. That the grant requested is $_____;

3. That the local matching contribution for this program in the amount of $_____ will be borne by

_____
(Name of Governing Body)

in cash; and

4. That the Program Information Report submitted as part of the document entitled "Application for Urban Waterfront Planning Program Assistance" is hereby endorsed; and

5. That the Maryland Department of State Planning is requested to include the proposed program in the State's program of financial and technical urban waterfront planning assistance to local governments.

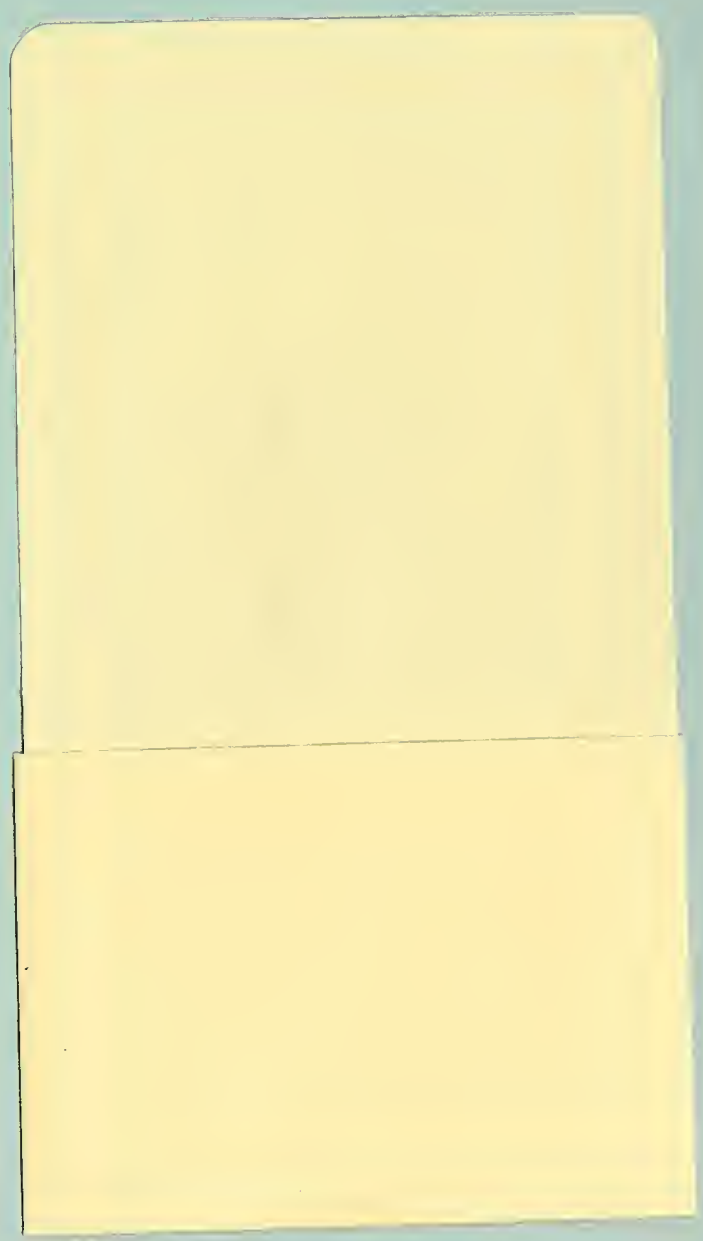
READ AND PASSED THIS _____ DAY OF _____ 19____.

_____
Mayor, County Executive, Chairman of the Board of County Commissioners

APPENDIX C-2

TABULAR SUMMARY OF WORK ACTIVITY

Work Program Tasks	Work To Be Performed By	Estimated Completion Date For Each Task	Estimated Cost of Services By Task	
			Public Staff	Consultant



UNIV. OF MD. COLLEGE PARK
3 1430 00301705 2

HECKMAN
BINDERY INC.
MAR 84
N. MANCHESTER,